



## Centre Service Plan

Centre Name:		Date:		
Service Coordinator:		Contact E-mail:		
		Contact #:		
Attendees:				
Regrets:				
Location:	Meeting time:	First Meeting:	Ongoing:	Last Meeting:

### Why are we meeting today?

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### Centre Update

What's new?	What's going well?	What's not going so well?



Service Provider Updates				
Service provider	What's happening?			
Centre Priorities and Actions				
Our centre wants to work on...	Priority #	Our centre can help by...	Others can help by...	By when...
Date for next meeting:		Time:	Location:	
Date copies forwarded to centre service coordination team members:				